



## **Maple Cleaning Services: Personal Protective Equipment (PPE) Policy: 2026**

### **1. Purpose**

Maple Cleaning services is committed to maintaining a safe and healthy work environment. This policy ensures that all personnel and contractors are properly equipped with suitable PPE when working on client sites or in situations where such equipment is required.

### **2. Scope**

This policy applies to all employees, associates, and contractors of Maple Cleaning services operating on any client worksite or in any environment where PPE is mandated.

### **3. PPE Requirements**

- PPE requirements may differ depending on the client, location, or specific site conditions.
- Appropriate PPE must be worn when handling chemicals in concentrated form, particularly during storage and decanting processes:
  - **Gloves** should be used if the individual has sensitive skin.
  - **Eye protection** is mandatory during chemical handling.
- Personnel with sensitive skin must report to the Operations Manager to receive appropriate PPE, such as gloves.
- Additional PPE must be worn as required by specific worksite rules or client policies.

### **4. Responsibilities**

#### **Management**

- Ensure all personnel are informed of PPE requirements.
- Provide required PPE in accordance with site and job-specific needs.

#### **Employees and Contractors**

- Always adhere to this policy or any stricter client PPE requirements.

- Carry necessary PPE during all shifts, including overnight if on call.
- Take reasonable care of issued PPE and avoid damage or loss.
- Report the need for replacement PPE promptly.
- Refrain from using PPE for personal or non-work-related purposes.
- Complete all required training and submit signed induction forms before starting work.

## **5. Compliance**

Failure to comply with this policy may lead to corrective or disciplinary action in line with Maple Cleaning Service's procedures.